MEETING MINUTES

1. Welcome and Introductions
   - Kelly Stettner called the meeting to order at 7:05. Dan Potter, the new staff representative from the Southern Windsor County Regional Planning Commission, asked for a round of introductions.
   - Kelly also noted that Cordie Merritt had an additional agenda item.

2. Permit Comment Process
   - Kelly asked if the current permit review process (via e-mail) was working for everyone. All members present indicated that they preferred to conduct the review process via e-mail and that it is working well.
   - Kelly noted that she will provide deadlines for comments in future e-mail requests.

3. Connecticut River Management Plan Updates – Land Use
   - Updates to the Connecticut River Management Plan were discussed. Members of the subcommittee educated Dan regarding the format of the Plan.
   - Dan will contact Pat Crocker to ask about timing of updating the Mt. Ascutney Subcommittee’s section of the Land Use Chapter of the Plan.

4. Public Outreach Events
   - A septic outreach event will be scheduled in the fall of 2015. The tentative date for the workshop is September 26, 2015. Kelly will check with the River Valley Technical Center to see if they have space available to host on that day. The possible use of the Vermont Interactive Television room was discussed.
A storm water outreach event, similar to those held in the past, is scheduled for some time in the Spring of 2016.

5. Trans Canada Relicensing Update – John Bruno
   - John Bruno was not able to make the meeting and no update was presented.

6. Meeting Frequency
   - Kelly asked everyone if the current meeting frequency, every 3 months, is working. It was suggested that meeting more frequently, especially when planning the septic outreach event, may be useful, but that the question should be posed to all members of the subcommittee. Kelly will send around an e-mail gauging the interest/availability in meeting more frequently than quarterly.

7. Schedule Next Meeting and Agenda Items
   - The next meeting was scheduled for Wednesday, March 4th, 2015 with a backup date of March 11th, 2015.
   - The agenda will stay the same for the next meeting.

8. Additional Items
   - Cordie brought up a current issue surrounding noise nuisance related to the Hartland firing range. The firing range is owned and operated by the State. Many Hartland, Plainfield, and Cornish residents have indicated very loud levels of noise at their residences. The State completed several upgrades in order to address the noise issue, but they have not been successful. There will be a meeting at the Hartland Recreation Center possibly next week to discuss.
   - Colleen O’Neill brought up the fact that the Mt. Ascutney River Subcommittee no longer has representatives from Windsor and Plainfield. Kelly indicated that in the past letters had been sent to area Selectboards indicating vacancies and requesting appointment of representatives. Dan Potter will contact Vickie Davis to see if she has an example letter. Tom Hernon felt that the Mt. Ascutney Subcommittee would be more successful in reaching out to potentially interested people and having those folks request appointment to the Subcommittee by their Selectboard. As such, Colleen will contact potential new members in Plainfield and Cordie will contact Barbara Rhoad, a former representative from Windsor.

9. Adjournment at 8:30pm