Meeting Minutes—May 21, 2012

Members Present: Marc White, Carl Schmidt, John Mudge, Linda Matteson, Joan Monroe, Karen Moore, and Rachel Ruppel, staff consultant

A quorum was not present for this meeting; therefore no action was taken.

Marc welcomed new member Karen Moore from Bradford to the Subcommittee.

CRJC Commissioners’ Update: Rachel provided an update on CRJC’s bylaw revision, which will change the definition of a quorum to make all Subcommittees’ procedures the same. Marc White noted that a chair and vice-chair should be elected annually, but asked that the bylaws specify when elections should occur. CRJC’s annual meeting will be held on June 4, 2012 in Haverhill at 10 am. Marc also suggested that each Subcommittee create a one-page sheet of procedures that will be easier to reference than the by-laws; Rachel said that this is a good idea, but noted that the one-page summary needs to reflect the requirements contained within the bylaws.

The Subcommittee discussed briefly the designation of the Connecticut River as a National Blueway. Marc questioned if there may be new regulations or management implications associated with such a designation. Rachel will look into this.

The members present reviewed the plans for Maxfield athletic fields and did not have any concerns about the plans as presented. They noted that the plans seem to indicate respect for wetlands and were pleased to see the use of bioretention areas in the parking lots. They did note that the Town of Hartford’s local representative was not present. Joan Monroe noted that lighting the complex may affect the wetland wildlife and recommended the use of full cut-off lighting; Rachel recommended that this comment be presented to the Town of Hartford, as the state permit application under review did not include any lighting plans.

Marc asked if anyone knew a local real estate agent in order to develop outreach to new riverfront landowners; Joan suggested getting in touch with the local Board of Realtors or participants of the Business Leaders Breakfast. Rachel will ask Anne Duncan-Cooley of Upper Valley Housing Coalition for recommendations of local realtors to contact.

Rachel reported that June 23rd is the date for the invasive aquatic plant volunteer monitor training; it will be held in West Lebanon starting at 10 am.

The June 18th will not be held unless there is urgent business. Next meeting will planned for July 23.

Respectfully submitted, Rachel Ruppel, Staff Consultant